



Volunteer Position Description: Gold Award Committee

Summary: A Gold Award Committee Member is dedicated to helping Girl Scout Seniors (9th – 10th grade) and Ambassadors (11th – 12th grade) succeed in earning approval for their Girl Scout Gold Award project. Committee members are responsible for reviewing Gold Award Project Proposals and Final Reports and then conducting monthly interviews accordingly. During their interview process, committee members may need to assist girls in understand the bigger picture through brainstorm sessions, support, and encouragement. The goal of the Gold Award Committee is to be understanding and supportive of each girl's circumstance and to help a girl get their project approved. Gold Award Committee member(s) may also function as Gold Award Mentor(s).

Position Supported By: Manager, Girl Leadership

Responsibilities:

- Create a welcoming and inclusive atmosphere when working with council, volunteers, and girls during meetings/interviews.
- Represent the council at all times in a positive and professional manner.
- Exhibit nondiscriminatory attitudes and behavior in all internal and external working relationships.
- Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- Ensure timely communication between council, volunteers, and girls. (Utilize phone, email, texting, video chat, etc. to communicate.)
- Express ideas and facts clearly and accurately.
- Be able to work independently as well as with a team.
- Understand the basic developmental characteristics and needs of girls.
- Be able to work with youth and adults of diverse knowledge and experience.
- Demonstrate dependability, honesty, credibility, and be resourceful.
- Maintain required documentation/reports for all meetings/interviews.
- Devote sufficient time to the duties of the position (reviewing proposals/reports, attending/participating in meetings/interviews, etc.)

Marketable Skills and Abilities:

- Constructive communication
- Critical thinking
- Interviewing
- Mentoring youth
- Motivating groups
- Problem solving
- Public speaking
- Teamwork

Position Commitments:

- **Membership & Administration**
 - Maintain a current GSUSA membership and complete the volunteer screening process to help ensure the safety of the girls and volunteers served through Girl Scouts.
 - Agree to opt-in to receive emails and text messages from GSNEO and GSUSA.
 - Comply with GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws and GSNEO Volunteer Policies.
- **Tenure/Time:** 12 months, option to renew upon mutual agreement between yourself & council staff (3-year commitment preferred). This role has a time commitment of 2-6 hours monthly: review of material in between meetings (1-3 hours per month); meetings/interviews (1-3 hours per month). Hours will vary depending on number of Project Proposals/Final Reports received in a month.
- **Required training:** Basic Leadership Training: Girl Scouting 101 (1 hr.) Go for the Gold (2 hrs.) self-directed training modules on gsLearn, GSUSA's online learning platform.
- **Highly Recommended:** GSNEO leadership development courses (in-person and online).
- **Time Commitment:** Monthly meetings/interviews (1-3 hours per month); review of material in between meetings (1-3 hours per month). Hours will vary depending on number of Project Proposals/Final Reports received in a month.
- By accepting this volunteer position with Girl Scouts of North East Ohio I agree to abide by the Girl Scout Promise and Law. I will respect and maintain the confidentiality of all privileged information related to Girl Scouts, its girl and adult members, volunteers, and staff to which I am exposed while serving as a volunteer.

The Girl Scout Mission, Promise and Law are shared by every member of Girl Scouting and define the way Girl Scouts agree to act every day toward one another, other people, and the world.

Girl Scout Mission: Girl Scouting builds girls of courage, confidence, and character, who make the world a better place

Girl Scout Promise:

On my honor, I will try, to serve God and my country, to help people at all times, and to live by the Girl Scout Law.

Girl Scout Law:

I will do my best to be:
honest and fair, friendly and helpful,
considerate and caring, courageous and strong,
responsible for what I say and do,
and to, respect myself and others,
respect authority, use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.